

17th July 2023

Dear families,

## Results Day 2023

I am writing to inform you of the arrangements for students to receive their results later this summer.

We would like to welcome students to attend the Academy in person to collect their results on **Thursday 17th August**. Results will be available:

- for collection from the Sixth Form Centre from 8:30am;
- on the Student Portal from 9:30am.

Results cannot be disclosed by email or telephone. Results can only be released to the student. If someone else will be collecting results on behalf of your child, they will need to bring written permission from the student and a form of photo identification.

## Support and Guidance

Academy staff will be available throughout the morning to celebrate students' successes and provide advice and guidance. Sixth Form and careers advice staff will also be on hand to discuss next steps if results haven't gone as hoped – please make sure you or your child speaks to someone from the Academy if you have any questions after you have received your results.

## Post Results Services

Exam boards offer a number of post-exam services should you wish to query a result. The three key services are:

- Access to scripts - a digital copy of a students' written paper
- Clerical recheck - a check that all parts of a paper have been marked and that the marks have been totalled and recorded correctly
- Review of marking - a review of how the markscheme has been applied

Applications for these services must be made through the academy and require written consent from the student. These services do have costs attached to them

which are charged to families. There will be information available on results day about how to request these services and the relevant charges - this is also available on the [academy website](#).

## Exam Certificates

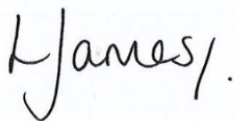
On results day, students will be provided with a statement of results only. This is sufficient evidence for entry into other educational providers or workplaces. Exam certificates arrive in schools during the Autumn Term. Certificates will be posted by recorded delivery in December 2023. These will need to be signed for. If you move house, please forward us your new address by email.

## Key Contact Details

For exam queries, including reviews of marking: [exams@churchill-academy.org](mailto:exams@churchill-academy.org)

For other queries: [churchill@churchill-academy.org](mailto:churchill@churchill-academy.org)

Yours sincerely



**Lucy James**  
**Deputy Headteacher**