

HIGHER EDUCATION UCAS Procedure

Student Guide
2027 entry

CHURCHILL SIXTH FORM

HIGHER EDUCATION GUIDELINES – 2027 ENTRY

Guidelines for Students

QUALIFICATIONS: Degree (BSc, BA, BEd, etc), or
HND (Higher National Diploma)

INSTITUTIONS: Universities – both 'traditional' and 'modern'
Colleges/Institutes of Higher Education
Colleges of Art and Design
Colleges of Music (Conservatoires)
Colleges of Further Education

UCAS: The organisation through which you apply.

Nearly all the courses in Universities, Colleges and Institutions of Higher Education are now part of UCAS. There is a single application form which is normally submitted in the Autumn of Year 13.

YOU SHOULD NOTE THAT THE EARLIER YOU SUBMIT YOUR UCAS APPLICATION THE MORE CHANCE YOU HAVE OF GETTING ON THE COURSE THAT YOU WOULD LIKE TO FOLLOW.

Applications are made on the UCAS online system, via the [UCAS Hub](#). You don't need to do it all at once – you can save your progress and sign back in anytime.

The application form for 2027 entry asks the applicant to make up to **FIVE** choices and at the time of application makes no preference between them. However, once you have received replies from all your chosen universities you then have to reply to your offers by a [specific deadline](#). You select a firm choice – this is your first choice (CF). If your firm choice is a conditional offer, you should also select an insurance choice too (CI), as a back-up. **This should ideally have lower entry criteria than your first choice.** You then decline any other offers.

Obviously before you complete the form you must decide where you would like to apply. This will require a great deal of research on your part.

The form itself requires you to give personal details, details of courses applied for, qualifications (actual and pending) and most importantly a personal statement – you will be given advice on how to compile a personal statement.

The application also requires a school reference. This is written by your Tutor, Head of Sixth Form and the Headteacher, with information provided by your subject teachers and through discussion with you. **WE ARE ON YOUR SIDE!!** We want to say as much as we can in your favour, but you must give us the ammunition.

FEES FOR UCAS

The [application fee](#) for 2027 entry will be £34.50. Once you have entered all your application details and marked each section as complete you can go to 'Pay and submit'. This will prompt you to pay the application fee direct to UCAS by debit or credit card. Once payment is made, the application is then sent to the school to add the reference and submit to UCAS. **If you are receiving or have received Free School Meals in the last 6 years, please speak to Mrs Thompson for advice on payment options.**

INFORMATION, HANDBOOKS AND PROSPECTUSES

Visit the [UCAS website](#) for the most up-to-date information and advice. You can also sign up to receive [regular updates from UCAS](#). The best and most up-to-date place to view a prospectus is on the University website.

Useful links: [UCAS Course Search](#) (make sure you change the filter to select 2027-28 courses)
[UCAS Hub](#)
[Filling in your UCAS Undergraduate Application](#)
[Student Finance](#)

UNIVERSITIES ABROAD

If you wish to apply for a university outside the UK, these institutions are outside the UCAS process, and you must contact the individual university to find out exactly how to apply. They will still need a reference so please ensure you let your Tutor know in plenty of time.

INTERESTED IN PERFORMING ARTS?

UCAS Conservatoire applications open for 2027 entry on 9 July 2026. [Click here](#) for further details on applying for conservatoire courses.

[Check which application deadline you need to meet](#) – most music courses have a deadline of 1 October, while most undergraduate dance, drama or screen production courses are in January – but there are some exceptions and variations so check carefully. Applications are competitive, so applying on time gives you more chance of getting a place on a course you want.

Your application should be submitted by one of these dates to ensure consideration by the conservatoires:

- **1 October 2026, 18:00 (UK time)** – for music courses.
- **13 January 2027, 18:00 (UK time)** – for most undergraduate dance, drama or musical theatre courses. Check conservatoire websites for more information.

Applications received after this date will be classed as 'late' and are not guaranteed to be considered by the conservatoires.

Conservatoire References

You will need to provide the details of one referee as part of your UCAS Conservatoires application. Your referee will only need to write a reference if they are asked to do so by one of the conservatoires you have applied to. [Click here for further details.](#)

If you are applying for a Performing Arts course, please let your Tutor and your teachers know ASAP.

OXFORD AND CAMBRIDGE

Applications for Oxford and Cambridge are also made through the UCAS Apply system.

Cambridge applications – after you've submitted your UCAS application, you may need to fill in an additional questionnaire(s). These usually collect information that isn't on the UCAS application but which they find useful when assessing. They'll send you links to any additional questionnaires by email. [Click here for further details.](#)

The deadline for the school to submit applications to Oxford and Cambridge is 15 October 2026. You must submit your application to the school by 30 September.

Oxford and Cambridge colleges offer a variety of modes of entry, and it is necessary to consult the prospectuses to find colleges with the mode that suits you.

Both Oxford and Cambridge give an extremely rigorous interview and usually an Admissions Test or Entrance Exam to all candidates they are considering seriously, regardless of mode of entry. Conditional offers tend to be around the A*AA mark for many courses, but some subjects have increased this to A*A*A in recent years.

ADMISSIONS TESTS

Many universities now require students to take an additional assessment in July of Year 12 or September/October/November of Year 13. Check carefully with your chosen university if admission tests form part of their selection process. Registration for these tests must be made by the student before the end of September. Some tests can be taken in school, and others must be taken at a Test Centre. For further information, consult the relevant website or speak to HS / LIS / JCW / RET / Exams Officer.

Useful links:

Law: [LNAT](#)
[STEP Mathematics](#)
Medicine/Dentistry: [UCAT](#)

ENTRANCE REQUIREMENTS

For most institutions in UCAS there are three kinds of requirements, and it is necessary to meet them all.

1. The General Requirement
e.g. 5 x GCSE grade 4 including English + 2 A-levels.
2. The Course Requirement
e.g. You must have done A-level Maths if you want to do a Maths degree (check prospectuses)
3. The 'Market' Requirement
e.g. You are told they will take you if you get BBC at A-level. Some universities will make a conditional offer based on UCAS points i.e. 112 points is the equivalent of BBC at A-level – see separate sheet explaining A-level points and grading system.

WARNING!!!

TRY TO BE REALISTIC WHEN SELECTING THE COURSES YOU APPLY FOR

The prospectuses and university websites give you a good idea of what grades you would be expected to get to undertake a particular course.

BE AMBITIOUS BUT ALSO REALISTIC

It is no use applying for a course that expects AAB if you are likely to get CCD.

TEACHING

There are various ways of qualifying:

- Bachelor of Education (BEd), Bachelor of Arts (BA) or Bachelor of Science (BSc) degrees with QTS } Courses are applied for through UCAS
- Subject degree followed by a postgraduate teacher training course
- Teacher degree apprenticeship

All these routes usually also require a minimum of grade 4 in English and Maths at GCSE (plus Science if you want to teach Primary).

For further information go to <https://getintoteaching.education.gov.uk/>

NURSING/MIDWIFERY

There is no longer a separate procedure for Nursing and Midwifery courses – these are now applied for through UCAS.

ART/MUSIC

The quality of your portfolio or audition and interview could possibly count more than A-level grades.

A YEAR OFF – GAP YEAR

This can be achieved by applying for deferred entry to UCAS, i.e. applying in Year 13 for 2028 entry, or waiting a year and applying in the year you wish to go to university. If you apply after you have left Sixth Form you will still need to apply through the school so that we can provide a reference – contact us nearer the time for further details. Tell your Tutor before you leave that you are considering this so that they can prepare a reference while you are still here. We can always update it later to make sure it remains relevant to your chosen courses.

FUNDING

The situation regarding Grants and Fees is changing all the time. Information on how to apply for Student Finance will be provided as soon as it is available, usually in the Spring term of Year 13.

Useful links: [UCAS – Student Finance](#) A guide to the wide range of support available
[UCAS – Tuition Fees & Loans](#) How to fund your studies and how to apply

DEADLINES

It cannot be stressed too strongly that the sooner you apply to UCAS the better. The school will only guarantee to get your UCAS reference written and sent to UCAS if you complete your form **before** the end of Term 2. [Click here for details on the UCAS deadlines](#) but please note that the deadlines for you to submit to school are earlier to give us time to check your application and add your reference. The two main deadlines are:

- **15 October 2026 (18:00)** Deadline for applications to Oxford and Cambridge, and for most courses in medicine, dentistry, and veterinary medicine/science

BUT YOU MUST SUBMIT YOUR APPLICATION TO SCHOOL BY 30 SEPTEMBER 2026

- **13 January 2027 (18:00)** Equal consideration date for applications for most other undergraduate courses

BUT YOU MUST SUBMIT YOUR APPLICATION TO SCHOOL BY 1 DECEMBER 2026

	AIM FOR
Performers Course in Music	Early September 2026
Oxford and Cambridge and students applying for medicine, dentistry or veterinary courses.	End of September 2026
Admissions Tests	Check individual websites carefully. Registration opens in June for some tests.
UCAS	October 2026 but no later than 1 December 2026
Art Foundation	No actual deadlines but places may be gone by January

STUDENTS ACTION FROM THE SUMMER TERM OF YEAR 12

1. Click here to [Register via UCAS Hub](#) for 2027 entry (on-line applications system).
2. Consult with your Tutor and devise an action plan to enable you to get through the UCAS procedure.
3. Consult subject teachers, Specialist Tutors, Ms Sheppard, Mr Smith, Mrs Wilson, Mrs Thompson, our Careers Advisor (careers@churchill-academy.org) and on-line search tools regarding suitable courses:
UCAS Course Search – [UCAS Course Search](#)
The Student Room Uni Guide – <https://www.theuniguide.co.uk/courses>
4. Consult [UCAS website](#) for the most up-to-date information.
5. Request prospectuses or research university websites.
6. Tell your subject teachers what courses you are applying for and ask them to complete an Academic Reference for you so that your Tutor can write your UCAS reference in September.
7. Inform your Tutor of things you would like to be included in your reference. You can do this through Unifrog.
8. Plan and write out a draft version of your personal statement in [Unifrog](#)

Where to go for help

www.ucas.com

Your Tutor

Mrs Wilson

Mr Smith

Ms Sheppard

Mrs Thompson

Careers Adviser

careers@churchill-academy.org

CHECKLIST FOR UCAS APPLICANTS

Below is a list of points to be considered when filling in the UCAS form and again when choosing which university offer of a place to accept.

1. A-level Grades and Point Scores

- Am I likely to achieve the grades or UCAS points they are asking for? (See [UCAS Tariff](#))
- Do I meet any specific subject requirements for the course? (Check University Prospectus / website)

2. The Course

- Does the course contain those aspects of the subject I want to study and avoid those I do not want? Courses with the same course titles at different universities often have very different course contents.
- Is the course taught and assessed in a way which suits me? Do I prefer lots of contact with the lecturers to being left largely to my own devices? Do I prefer more coursework assessments to almost total dependence on written examination assessment?
- What is the length of the course?
- How flexible is the course and how much choice do I have in what I study?
- Is there an opportunity for work placement as part of the course? If there is, will I have to find the placement myself or will the university find it?
- If I want sponsorship, can I get help from the university?
- Does the course lead to any professional qualifications which are recognised by the relevant professional bodies?
- What are the job prospects with a degree from this university?
- If I want to learn a foreign language, do I have the opportunity?
- Are there opportunities to study part of the course abroad?

3. The University Environment

- Do I want to be in a city, on the outskirts of a town or in the countryside?
- Do I require certain facilities such as swimming pool, gym, cinema, theatre, art gallery, concert hall etc. to be nearby?
- How far is the university from my home? I'll need to get home sometimes for family events such as birthdays.
- How easy is it to get to the university by road or by public transport?

ALTERNATIVES TO HIGHER EDUCATION

If you're undecided about uni, there are other options after Sixth Form, such as apprenticeships, gap years, overseas study, and more. Follow this link for [alternative options](#)

Thinking of applying for an Apprenticeship? [Look at these application guides](#)

[Top apprenticeship myths and the real facts](#)

STUDENT GUIDE TO UCAS APPLY

Apply online

You make your application in the UCAS online system via the [UCAS Hub](#)

- There's quite a bit to fill in, but you don't need to do it all at once – you can save and log back in anytime.
- The [UCAS website](#) gives you an overview of what you'll need to do – from registering to adding A-levels and selecting courses.
- Resources and information also available on the [Academy's website](#)

UCAS Apply for 2027 entry is now live. Instructions on how to register and which Buzzword to use to link your application to Churchill Academy will have been emailed to you by Mrs Thompson.

THINGS TO REMEMBER WHEN COMPLETING YOUR APPLICATION

When you register on the UCAS Hub, you must give an e-mail address where you can be contacted. **We recommend you use your personal email address** rather than the school one. UCAS will then e-mail you at that address and ask for a reply to “verify the e-mail address”. If this is not done, you will not be able to submit your application.

FINANCE & FUNDING

“Finance & Funding” informs UCAS how you expect to pay for your tuition fees. For most of our students, it will be the second option on the drop-down menu “UK, ChI, IoM, or EU student finance” which indicates you are likely to be applying for a Student Finance loan to cover the cost of your fees.

What will be your main source of funding for your studies? *

Select an option from the drop-down list to tell us how you expect to pay for your tuition fees. Most applicants from the UK, Channel Islands, Isle of Man, and those eligible EU students under the EU Settlement Scheme will be in the category UK, ChI, IoM, or EU student finance.

This guidance has been created based on [eligibility advice](#) from the Student Loans Company, and you should give your answer as guided. Universities and colleges are aware that EU applicants will be selecting the UK, ChI, IoM or EU student finance option.

If you require additional guidance, we recommend contacting the [UK Council for International Student Affairs](#).

▼

Private finance

UK, ChI, IoM or EU student finance services

Research councils

DH/Regional Health

UK Govt international award

Training agency

Other UK Govt award

International agency

UK Industry/commerce

Other source

Not known

before you can mark it as complete. All sections must be
ion.

Once you have selected this option a new section will appear “Student Support Arrangements”. These are financial not educational. Students should enter the area where they live – “North Somerset” in most cases – click on the drop-down menu to select the appropriate area).

EDUCATION

In the Education section, students must enter details of all the secondary schools they have attended. However, if you were a Churchill student before you joined Sixth Form, please **DO NOT** enter this as two separate schools. If you started at Churchill in Year 7 in 2020 then you put the start date as September 2020 and the end date would be July 2027.

Name of the school, college, or university *

Exam centre number
This may be automatically filled in based on your school, college, or university

Start date *

Month Year

09 2020

End date *
Select the date you left or plan to leave.

Month Year

07 2027

Attendance type *
☒ Full time ☐ Part time ☐ Exam only

Study Mode *
If you had lessons that were taken online over COVID lockdowns but now returned to school-based, please select "In person".
☐ Online ☒ In person

You also need to enter **all** qualifications achieved (e.g. GCSE, AS-level, Core Maths, EPQ) **and those that you are currently studying (e.g. GCE Advanced Level)**.

If you took your GCSEs at Churchill, you can see a list of your qualifications, the exam boards and the results in the “My Exam Results” section on the Bromcom Student Portal. If you took your GCSEs at another school, we can email you the details if you haven’t got a record of them.

When you click on “add qualifications” you will see a shortlist of the most common qualifications. Make sure you select the correct qualification type – e.g. don’t put a BTEC in the GCSE section.

If you took Double Science this should be entered as GCSE Double Award:
e.g.

Pick your qualification type
Choose the type of qualification you would like to add - you can search for specific qualifications and view those shortlisted by your adviser within each group.

A Level, AS, EPQ, and T Levels

GCSE and equivalent

BTEC

Job related

Scottish qualifications

International and EU

Baccalaureate

Apprenticeships

Access to HE

Technical (not including BTEC)

Core maths

HNC, HND, and Degrees

Performance, Art, and Design

More UK Qualifications

All qualifications

Search for your qualifications
Search for keywords from your Qualification title or Country to narrow down the list. If your qualification isn't listed, use the "All qualifications" filter and search there. Still no results? Try removing any country filters and searching "Other" under "All qualifications".

Shortlist provided by your school or college.

- + GCSE (Grade 9-1) First awarded 2017
- + **GCSE Double Award (9-9 to 1-1)**
- + GCSE Short Course (9-1)
- + OCR Level 1/2 Cambridge Nationals

Add GCSE Double Award (9-9 to 1-1)

Title *

Qualification date *

Awarding organisation *

Grade *

Combined sciences: Trilogy

06 2025

AQA

6-5

The date of the qualification should be the month and year you were awarded the qualification (e.g. June 2025 for GCSEs)

For your current qualifications, enter the dates as June 2027 and the grade as “Pending”, which then allows us to enter a predicted grade on your reference.

Awarding organisation (Exam board) should be selected from the drop-down menu.

Your Unique Learner Number will be emailed to you – check your emails from Mrs Thompson for details

PERSONAL STATEMENTS

There is a wealth of information available to you, both in school and online, to help you when writing your personal statement. There will be support on Personal Statements in tutor periods, STP sessions and assemblies throughout September and October to help support you through this part of the application process.

The [Unifrog Personal Statement Tool](#) is a great place to start; it has great resources and takes you through step by step how to structure your Personal Statement.

The following links and pages also include advice from Admissions Tutors and worksheets from UCAS to help you plan and structure your Personal Statement.

UCAS – [How to write a UCAS Undergraduate Personal Statement](#)

UCAS – [The Personal Statement Builder](#)

UCAS – [How to write a Conservatoires Personal Statement](#)

This video (<https://www.youtube.com/watch?v=5PKbGzrjPCsf>) from Cambridge gives very clear guidance on teacher references and personal statements. **You can easily fast forward to the relevant section on Personal Statements – approx. 18:12 minutes into the presentation.**

In the Personal Statement section of your application, you can enter any further information which you believe to be relevant, and which is not given elsewhere on the application form. It's an important part of the application process as it's an opportunity to talk about yourself and your passions, outside of your grades.

The Personal Statement now consists of three questions to help you ensure you include exactly what universities and colleges want to see, to help you succeed in your applications:

- **Question 1 – Why do you want to study this course/subject?**
This is your opportunity to show your passion and knowledge of your chosen subject area and to demonstrate to universities and colleges why it's a good fit for you and your future ambitions.
- **Question 2 – How have your qualifications and studies helped you prepare for this course/subject?**
Talk about the relevant or transferable skills you've gained from your formal education and highlight your understanding of how they will help you succeed in this subject area.
- **Question 3 – What else have you done to prepare outside of education, and why are these experiences useful?**
This section is where you can talk about any other activities you have undertaken outside of your formal education, or any personal experiences which further demonstrate your suitability for the course. This section is likely to be highly personal to you and anything you do include should reflect on why you're including it.

Each answer will have a minimum character count of 350 characters, which is clearly labelled on the question boxes, along with an overall character counter, so you can keep track.

1. Type it up in Unifrog initially so that you can spell-check it and make sure you haven't exceeded the character count.
2. Ask your Tutor to check it and make any corrections they suggest. To request feedback on your personal statement, scroll down to the bottom of the Start page in Unifrog, where you have the option to 'Ask a teacher for feedback', or email your statement by entering the recipient's email address.
3. 'Copy and Paste' it into the relevant section of the UCAS application to make sure it fits. You are limited to a maximum of 4,000 characters (including spaces) across the 3 questions.
4. Keep a copy of the final draft. It is very useful to know what you wrote when you have an interview as they will almost certainly ask you questions about it.

IMPORTANT

Make sure your Personal Statement is all your own work.

UCAS has software which can detect plagiarism in personal statements. A report is sent to the university if an applicant is found to have copied part or all of a personal statement and the application could be rejected.

THIS IS A TIME-CONSUMING TASK BUT IT IS A VERY IMPORTANT STAGE IN YOUR QUEST FOR A UNIVERSITY PLACE

DO NOT LEAVE IT TO THE “LAST MINUTE”!!

PERSONAL STATEMENT CHECKLIST

In basic terms, your UCAS application will consist of and be compiled by:

STUDENT	STAFF
• Personal / administrative details • GCSE exam results • A-level exam courses • Personal statement	• Detailed academic / personal reference • Predicted A-level grades

It is not difficult to see that the Personal Statement will be the most important aspect of your UCAS application which is under your direct control.

- **Write it in** [Unifrog](#)
- **Copy and paste across to the UCAS application form**

KEY MESSAGES FROM UCAS

Do

- Do sign up for the UCAS Hub to use the personal statement builder
- Do use the personal statement builder to draft what to include in your answers
- Do make notes about all your **relevant** experiences and hobbies

Don't

- Don't worry about your personal statement – we have resources to help you
- Don't feel you need to complete it all in one go – take breaks and come back to it
- Don't forget to think about the things that make you stand out
- Don't be tempted to copy or share your personal statement
- Don't use artificial intelligence software or writing service providers

A personal statement is like a painting; eventually you must decide that it is finished.

More does not always mean better.

If you have produced the best of which you are capable then you cannot ask more of yourself

SUBMITTING YOUR APPLICATION

- Once all sections are complete **ASK YOUR TUTOR TO CHECK IT**. They can do this online.
- Once your tutor has checked and approved your application, you can select **pay and submit**.
- You will then be prompted to pay the application fee by debit or credit card direct to UCAS.
- **If you are in receipt of Free School Meals, please see Mrs Thompson for payment options.**
- Each applicant needs to agree to the UCAS declaration when submitting their application.
- Your application is then submitted to the school for them to add your reference.
- Check the flow diagram on the next page for what happens to your form now.

Once your application is with Churchill Academy

Once you have submitted your application, information about the progress of your application will be displayed when you log on. **It takes a minimum of 2 school weeks to process your reference as we also have to check your qualifications and ensure you have entered details correctly.**

If there is any missing data or anything entered incorrectly it will be returned to you for amending but this can then delay the process so, please ensure you submit well before the relevant deadline.

Once the form is at UCAS

- Once your application has been sent to UCAS, you can track the progress of your application via the UCAS Hub to find out what decisions universities or colleges have made about your application.
- For further information and a complete guide on how to complete your application, please see the [UCAS website](#)

REPLYING TO OFFERS

The date by which you need to reply to your offers confirming your Firm Choice and Insurance Choice will depend on when you receive the last decision from the universities and colleges you have applied to. Each applicant's deadline is worked out depending on the date their last offer was received so **check the details carefully on your UCAS Hub.**

Don't assume that your deadline date is the same as your friends, it may not be!

Your **Firm choice** is your first-choice university. If you meet the conditions of your offer, then the place on the course is yours. If you have a favourite university, this should be your firm choice, providing you're confident of meeting their entry requirements.

Your **Insurance choice** is your back-up option if you don't get the grades for your Firm choice. **Because of this, it makes sense to pick somewhere with lower entry requirements.**

If your first choice falls through, you will be given your insurance choice – so make sure it's somewhere you'd be happy to go. However, insurance choices are optional; you don't have to put one down.

Further information can be found via these links: [Replying to your UCAS Offers](#) [UCAS Key Dates](#)

Tell all your subject teachers what course(s) you are applying for and ask them to complete a UCAS Reference for you – they have been sent information regarding this process separately. These subject references will then be used by your Tutor when they write your UCAS Academic Reference.

- Your academic performance in your post-16 studies, including current and past achievements in their subject
- Your potential for academic success e.g. your academic qualities and skills (analytical ability, logical thought etc.)
- Your suitability for your chosen course
- Your super-curricular activity and wider subject exploration
- Evaluation of your performance compared to other students (e.g. your rank in the class or cohort)

Please note: **The reference will also include a predicted grade at A-level which will be based upon your performance throughout Year 12 and your results from your end of year exams.**

```
graph TD; 1["1. UCAS application completed  
(this can be done in stages)  
(STUDENT)"] --> 2["2. Application checked  
(TUTOR)"]; 2 --> 3["3. Payment made direct to UCAS  
& application submitted to school  
(STUDENT)"]; 3 --> 4["4. Application checked again  
including qualifications check  
(RET)"]; 4 --> 5["5. Subject References written &  
sent to Tutor  
(SUBJECT TEACHERS)"]; 5 --> 6["6. Subject references collated,  
Academic Reference written &  
sent to RET (TUTOR)"]; 6 --> 7["7. Academic Reference added to  
Application & submitted to CRH /  
HS / LIS for approval (RET)"]; 7 --> 8["8. Reference approved  
(CRH / HS / LIS)"]; 8 --> 9["9. Reference completed and  
Application submitted to UCAS  
(RET)"]; 9 --> 10["10. Welcome e-mail  
sent to student (UCAS)"]; 4 -- "Application returned to student  
for corrections if necessary" --> 2;
```

1. UCAS application completed (this can be done in stages) **(STUDENT)**

2. Application checked **(TUTOR)**

3. Payment made direct to UCAS & application submitted to school **(STUDENT)**

4. Application checked again including qualifications check **(RET)**

5. Subject References written & sent to Tutor **(SUBJECT TEACHERS)**

6. Subject references collated, Academic Reference written & sent to RET **(TUTOR)**

7. Academic Reference added to Application & submitted to CRH / HS / LIS for approval **(RET)**

8. Reference approved **(CRH / HS / LIS)**

9. Reference completed and Application submitted to UCAS **(RET)**

10. Welcome e-mail sent to student **(UCAS)**

Application returned to student for corrections if necessary

Reference returned to RET for amendments

13 January 2027 (18:00) Equal consideration date for applications for most other undergraduate courses **BUT YOU MUST SUBMIT YOUR APPLICATION TO SCHOOL BY 1 DECEMBER 2026**

The UCAS Tariff

For entry to Higher Education in 2027, universities will make offers in various ways. In particular:

- They may make offers based upon predicted grades at A-level.
e.g. to study English at University of Southampton might attract an offer of ABB providing these grades are achieved at A-level.
- They may make a points offer whereby **all** the points have to be achieved at A-level.
- They may make a points offer whereby points are achieved from a combination of A-level, AS-level and other qualifications (e.g. Core Maths, EPQ).
- They may make a reduced offer in certain circumstances.
e.g. to study English at University of Southampton – typical offer is ABB but if you are taking an EPQ in addition to 3 A-levels, you may receive an offer of BBB and grade A in the EPQ.

It will be at the discretion of each University as to how demanding the offer is. Students should get some idea of expected offers from university prospectuses and websites and apply accordingly.

Here are some examples of how three applicants would add up their Tariff points using the table below. You cannot 'double count' exams taken in the same subject. Points for AS qualifications cannot be included if you have been assessed in the same subject at A-level, i.e. if you took an AS exam at the end of Year 12 but then continued with that subject to A-level in Year 13 you can only count the A-level UCAS points.

	Subject	Qualification	Grade	Tariff Points
Example A	Biology	GCE A-level	C	32
	French	GCE A-level	C	32
	Psychology	GCE A-level	B	40
	Core Maths	Level 3 Certificate	A	20
	Total Tariff Points			124

Example B	Applied Science	Camb. Tech. Extended Certificate	Dist.	48
	Performing Arts	BTEC Level 3 National Ext. Cert.	Merit	32
	English Literature	GCE A-level	B	40
	Extended Project (EPQ)		A	24
	Total Tariff Points			144

Example C	Geography	GCE A-level	A*	56
	Maths	GCE A-level	B	40
	Design Technology	GCE A-level	A	48
	Further Maths	AS Level (4 th subject taken in Yr12)	D	10
	Total Tariff Points			154

Example of the UCAS Tariff Table

UCAS Tariff points	A-level	AS level	BTEC/CTEC Extended Certificate	CTEC Introductory Diploma	EPQ	Core Maths
56	A*		D*	D*		
48	A		D	D		
40	B					
32	C		M	M		
28					A*	
24	D				A	
20		A			B	A
16	E	B	P	P	C	B
12		C			D	C
10		D				D
8					E	
6		E				E

For further information about the UCAS Tariff, go to <https://www.ucas.com/applying/before-youapply/what-and-where-to-study/entry-requirements/ucas-tariff-points>

ACTION PLAN

Action	By when? Check deadlines carefully	Achieved ✓
Where to get help: • Specialist Tutors • HS / LIS / JCW / RET • Subject Teachers • UCAS website • Discover Uni website • The Student Room Uni Guide • Careers Adviser careers@churchill-academy.org		
Research your options thoroughly Be realistic in choices		
Request prospectuses or look at university websites		
What course? Which University?		
Decide on your choices		
Attend assemblies, Tutor activities & STP sessions		
Ask your teachers to complete an Academic Reference		
Complete UCAS Application		
Complete Personal Statement		
Re-assess your plans (up and down) when your predicted grades are finalised; be ambitious but also realistic		
Submit UCAS Application	Oxford, Cambridge, Medicine, Dentistry, Vets by 30 September All other courses/unis by 1 December	
Reply to your offers Select your first (Firm) and second (Insurance) choices	Check your UCAS Hub for the deadline date	

COMMUNICATE WITH YOUR TUTOR AT ALL STAGES